

## **R. C. Hinsdale Elementary**

### **SBDM Council Meeting August 9th, 2018**

#### **I. Roll Call**

**Members Present:** Teachers: Tricia Kiefer, Jami McQuerry, Katie Gibbons, Beth King  
Parents: Hui Pin Sepulveda, Gina Powers  
Principal: Dr. Angela Castleman  
Recording Secretary: Alex Fangman

**Members Absent:** Teachers:  
Parents: Angie Smith

#### **II. Opening Business:**

**A. Agenda Approval:** Dr. Castleman requested that new additions to the agenda be approved: Managing Governing Records, Kentucky Open Records and Open Meeting Acts, Proof of Receipt, Rights of Students, Kentucky Revised Statute 61.823. Beth King motioned to approve first and Katie Gibbons offered the second. The Agenda for the August meeting was approved

**B. July Minutes:** The minutes from the July meeting were read. The first motion to approve was given by Hui Pin Sepulveda, Gina Powers gave the second motion. July minutes were approved

##### **C. Good News:**

-Dr. Castleman shared that we now have 103 Kindergarten students and that puts us between 25-26 a class. As a result the district is monitoring class sizes and actual physical enrollment numbers to determine if allocations will be allotted to lower those numbers.

-Dr. Castleman also stated that Kindergarten Camp has been a success and has allowed new students the opportunity to orient themselves to the building prior to the first day of school.

-Open House numbers were very high with the addition of all day Kindergarten

-Primary Grade teachers went through training to implement IRead to assist in enriching our higher level students and providing intervention for students that require more support.

-The council was also made aware that Hinsdale will have a full-time SRO position that was recently created by the Edgewood Police. Until someone can be hired an armed Security Officer will be in the building daily.

-Dr. Castleman also disclosed that construction on the front entrance is coming along in a reasonable fashion and timelines are being met according to plan.

**D. Public Comment:** No Public Comment at this time.

#### **III. Old Business:**

-Review of Policies and Bylaws

-Student Placement Policy: Dr. Castleman wanted to open up the conversation to streamline the process of student placement and the parent request form that is sent home at the end of each school year.

-The Council wanted a better understanding of how the process of student placements worked for the 2018-2019 school year. Dr. Castleman shared that it was a laborious process.

-Teachers shared that they felt they could have had more of a voice in placing their former students in their classes and offered suggestions as to how to improve that system.

-Gina Powers shared that if there was a way to describe how and why students are placed and the system used to create class lists it would alleviate some of the unrest over class placements.

-Teachers also felt that if there was a way to have more open dialogue about class lists then this would aide in putting students in classes where they can be most successful.

-Changes to the form were offered i.e. having parents write explanations as to why they wanted particular teachers for their child.

-The committee agreed that they would revisit this issue in the form of a draft

-It was also stated that the form should include who reads the information and where they are stored.

-Dr. Castleman also shared the continued commitment of the administration to communicate in an effective and positive manner with the community of Hinsdale and that we will continue to grow in this area to ensure that all needs are met.

#### **IV. New Business:**

-The committee was consulted on the hiring of two more Instructional Assistants for Kindergarten. Consensus was reached that Mary Vaal and Vicki Greco be hired for these two positions.

-Enrollment numbers were shared and numbers showed that the school had a total of 592 students and that continues to fluctuate as the first day approaches.

-The Committee then reviewed the Budget Report and discussion centered around options with the Student Incentives balance. Possible uses included: Grade level shirts, PBIS incentives. A motion to approve the budget was proposed, first motion by Katie Gibbons and second by Hui Pin Sepulveda

-A motion to adjourn the meeting was proposed by Dr. Castleman a first motion was given by Hui Pin Sepulveda and a second motion by Jami McQuerry. The meeting was adjourned.