



Kenton County School District
Request for Open Enrollment
2018-2019 School Year

Grades 1-12 Due by: JANUARY 12, 2018

TERMS AND CONDITIONS OF APPLICATION - Please read prior to completing and submitting this form.
PARENTS MUST SUBMIT A COPY OF THEIR CHILD'S REPORT CARD, ATTENDANCE AND DISCIPLINE RECORDS WITH THIS APPLICATION. PARENTS ARE ALSO RESPONSIBLE FOR ALL TRANSPORTATION TO/FROM SCHOOL IF ACCEPTED.

- Open Enrollment applications will only be considered if there is adequate space in that grade level.
- Assuming space is available, cases will be **considered for acceptance based on students abiding by the following four criteria:**
 1. Satisfactory academic progress and academic effort as determined by the principal.
 2. Adherence to District attendance policies, including matching or exceeding the district's average attendance and not exceeding six (6) unexcused absences.
 3. Behavior in accordance with The Kenton County School District Code of Expected Behavior and Conduct.
 4. The cooperation and support of parents/guardians in their working relationship with the school as determined by the principal.
- **If approved**, this commitment is for one school year and is **subject to the following limitations:**
 1. Applications are to be made each school year.
 2. Applications must be received by the building principal following enrollment guidelines.
 3. Athletic eligibility is determined by the KHSAA guidelines 6-12.
- **This application may be revoked based on the following (Applicant returned to school of residence.):**
 1. If enrollment is over any class-size guidelines either at the time of the request or if the enrollment goes over these same guidelines during the year.
 2. Failure to abide by any of the criteria listed above related to academic effort and performance, attendance, behavior and attitude, and/or cooperative and supportive relationship with the home, as determined by the principal in consultation with Superintendent/designee.

Date application filed _____ **Date application received** _____

School Year for which application is made _____ Grade for which application is made _____

Full name of student _____ Date of birth _____

Address of residence _____ City _____ State KY Zip Code _____

Name of parents (or legal guardian) _____ Relationship _____

Phone number (home) _____ Father's Work # _____ Mother's Work # _____

Father's Cell # _____ Mother's Cell # _____

School of residence _____ School for which application is made _____

School presently attending _____

If **NEW** to school of application, please indicate reason for requesting a transfer _____

Please list in order the school(s) your child has attended in the past.

NAME OF SCHOOL _____ Year _____ Grade _____

NAME OF SCHOOL _____ Year _____ Grade _____

NAME OF SCHOOL _____ Year _____ Grade _____

Which school is holding your child's permanent records? _____

Other information you wish to share: _____

We agree to abide by the guidelines and limitations of this application and we understand that false information may be grounds for denying this application or changing future status.

Signature of student _____ Date _____

Signature of parent/legal guardian _____ Date _____

Print Name of parent/legal guardian _____

THIS AREA TO BE COMPLETED BY KENTON COUNTY SCHOOL DISTRICT STAFF ONLY

Application is **APPROVED**

Building Principal Signature Showing Approval (If signature is illegible then you must print name also.) Date of Review

Superintendent/Designee Signature Showing Review Date of Review

Application is **DENIED**

Building Principal Signature Showing Denial (If signature is illegible then you must print name also.) Date of Review

Reason for Denial

Superintendent/Designee Signature Showing Review Date of Review

DATE OF PARENT MEETING OR NOTIFICATION SENT TO PARENTS/GUARDIANS



The Kenton County School District does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs or activities and provides equal access to the Boy Scouts, Girl Scouts of the United States of America, and other designated youth groups.

“El Distrito Escolar del Condado de Kenton no discrimina en base a raza, color, origen nacional, sexo, discapacidad o edad, en sus programas o actividades y proporciona un acceso igualitario a los Boy Scouts, Girl Scouts de los Estados Unidos de América, y otra grupos de jóvenes designados.”