

**R. C. Hinsdale Elementary**  
**November Special Meeting SBDM Council Meeting**  
**November 12, 2018**

**I. Roll Call**

**Members Present:** Teachers: Jami McQuerry, Beth King, Tricia Kiefer  
Parents: Hui Pin Sepulveda, Gina Powers  
Principal: Dr. Angela Castleman  
Recording Secretary: Alex Fangman

**Members Absent:** Teachers: Katie Gibbons  
Parents: Angie Smith

**II. Opening Business**

**a. Agenda Approval:** A motion to approve the agenda was given by Hui Pin Sepulveda and Beth King seconded.

**b. October Minutes & Special Meeting Minutes:**

-Jami McQuerry asked that the September minutes be changed to read that she “asked if the cap size waiver had already been completed.” A motion to approve the October 11th meeting minutes was given by Beth King and seconded by Gina Powers. Beth King wanted the draft minutes approved for the Special October meeting on the condition that the wording “committee believed” to the “committee discussed.” Tricia Kiefer gave the first motion to approve the Special Meeting Minutes and Hui Pin gave the second.

**c. Good News:**

- The PTA fundraiser exceeded expectations and will be put towards technology throughout the school.
- The construction project on the secure vestibule continued but the schedule has changed due to difficulties in completion and weather.
- Cooper Benton and Jack Gregorcyk were our Spelling Bee winners.

**d. Public Comment:**

-Statement on Kindergarten Cap size waiver was submitted by Lauren Cottengim and read by Alex Fangman. The Kindergarten teachers shared that they do want to complete the Kindergarten Cap Size waiver so as not to disrupt the operation of 1st grade or Kindergarten.

**III. Old Business**

**a. School Day Schedule Policy**

-Dr. Castleman began the discussion on the Policy by looking at the timelines and procedures for establishing this committee. Dr. Castleman then shared that the Ad Hoc committee had given their recommendations to her per the committee policy. Discussion around those recommendations proceeded amongst the committee. The Council recommended that a pilot take place from Nov. 26th-Dec. 19th to flip 2nd grade specials from the beginning of the day to the end of the day and Dr. Castleman accepted that recommendation.

**b. Committee Policy**

-A new policy was presented to the committee by Dr. Castleman. Mrs. McQuerry asked if this policy would remain 11.0 or if that changed because it would need to be remedied to

reflect the change. Mrs. King also stated that it might be beneficial to have Ad Hoc committees aide in organizing Special Events such as Veteran's Day. This was the first read of the new Committee Policy.

#### **IV. New Business**

**a. Kindergarten Cap Waiver**

-Applying for Section 7 money was discussed as a potential option and it was clarified that this is only approved in the event that no other changes can be made to the current staffing configuration. Jami McQuerry shared some instances in which Section 7 money was approved by the BOE in September. Dr. Castleman asked what specific Section 7 money would be requested for in this instance and that this has to be done by the SBDM council. Based on the feedback from the Kindergarten teachers a Cap Size waiver was approved. A first motion was given by Gina Powers and a second was given by Hui Pin Sepulveda. The council has agreed to seek input on a Section 7 request from all stakeholders and the council will hold a special meeting on Monday November 26th to determine what the request will be made for.

**b. Kindergarten Report Card**

-A motion to approve the new Kindergarten Report Card was offered by Beth King and a second to approve by Jami McQuerry.

**c. Enrollment Numbers**

-Were presented by Dr. Castleman

**d. Budget Report**

-The Budget was reviewed and the Council discussed using money to buy T-shirts for students and hold a design contest with the Art Teacher. A motion to approve the Budget was given by Hui Pin Sepulveda and Tricia Kiefer gave the second.

#### **V. Adjournment:**

A motion to adjourn was given by Beth King and Hui Pin Sepulveda gave the second. The meeting was adjourned.