

**RC Hinsdale PTA General Membership Meeting**

**November 6, 2019**

**School Library**

**Meeting Minutes**

1. **Call to Order:** The meeting was called to order by Jackie Schlotterbeck, the PTA President at 6:33pm in the school library.
2. **Sign-in & Quorum:** The PTA Secretary was not present; the PTA President Jackie Schlotterbeck took minutes. A quorum was established.

PTA President Jackie Schlotterbeck	PTA Treasurer Natalie Linstruth	PTA VP of Fundraising Sara Thompson	PTA VP of Membership Tiffany Strah	Principal Dr. Castleman
Thelma Post	Mary Ball	Beth Wise	Aimee Brown	Stacey Cammack
Danielle Reinhart	Sierra Linnell	Jami McQuerry	Woody McQuerry	Kenneth Hobbs
Connie Cornett	Gena Hall			

3. **Approval of Minutes:** There was no October General Membership Meeting and therefore no minutes to approve.
4. **Treasurer’s Report:** Report was given by Natalie Linstruth. Changes to budget line items from previous month are listed below:
  - Fundraising Income is made up of the Flat Fee credit card donations currently collected. The first count will take place Friday, Nov. 8<sup>th</sup> for the Fun Run.
  - Curriculum Enhancement expense increased from prior month for Skool Aid Program.
  - Continuing Education expense was for Emily Harmon’s (librarian) conference approved at October Board Meeting.
  - Membership dues expense was membership payment of District 14 dues

**The Treasurer’s Report was distributed and accepted. Motion to approve October Treasurer’s Report by Thelma Post. Seconded by Sara Thompson. Motion carried unanimously by show of hand. The report will be filed for audit. (see Motion #1)**

5. **President’s Report:** Report was given by Jackie Schlotterbeck. The board met on October 9<sup>th</sup> in the library. An overview of the board meeting was discussed with the following key points:
  - Went over a complaint filed with the KY PTA in the prior year about how fundraising dollars were spent and whether the sound system qualified as “technology”. KY PTA found no wrongdoing in the purchase.

- i. The letter issued by KY PTA will be posted to the PTA website
- Discussed how we suggest current year fundraising proceeds are to be spent. It was suggested by the KY PTA representatives to use a more generic term to cover technology & PTA activities in order to cover all bases
- We will be switching banks from BB&T to 5/3rd, purchasing QuickBooks to use as our new accounting software, and looking into using Square for collecting payments
- Presidential election was held; Jackie Schlotterbeck was elected President
- Technology purchases with prior year funds were made and are currently in the school (37 I-pads, 90 chromebooks, and 2 chrome carts)
- Emily Harmon's continuing education was approved to be covered at a cost of \$399

**6. Fun Run Results:** Report was given by Sara Thompson, VP of Fundraising

- Total raised \$61,657
- Net proceeds to PTA \$33,911 assuming 98% collection based on prior years
- 85% of students participated
- Questions were asked about why we will only receive \$33,911. It was stated that the remainder of the monies are administrative fees we pay to Boosterthon to run the program relieving the PTA and volunteers from doing most of the work.
- Sara contacted St. Pius School to gather information on how to possibly administer the Fun Run on our own in order to save money and keep a significant more amount of the proceeds
  - i. St. Pius uses Square for money collection
  - ii. They send out Facebook requests as well as flyers
  - iii. Each student receives a code, the code will allow donors to identify which student they are donating on behalf of
  - iv. Square charges a 2% processing fee that we can push to the donor or pick up by PTA
  - v. There are capabilities to run reports, sort and deliver prizes to the students throughout the course of the event (same as Boosterthon)
  - vi. St. Pius was able to raise \$63,000 with approximately the same number of students enrolled as at RC Hinsdale
  - vii. There needed to be 8-10 parents to pass out prizes daily as well as sort the prior evening
  - viii. An estimation of approximately 300 hours in addition to chairperson time was assumed based on discussion with St. Pius if we were to use their platform

**7. Officer/Committee Updates:**

- **Scripps Gift Cards – Danielle Reinhart**
  - i. Staff Holiday Gift Card Fundraiser: split it up between grade and/or specials, stewards, or support group so people did not feel they needed to donate to every teacher but could donate to a group of teachers as well
  - ii. Still able to purchase gift cards for yourself to help with Christmas shopping while supporting the school
- **Color Me Mine – Natalie Linstruth**
  - i. November 27<sup>th</sup> in school lunch room

- **Donuts with Dad – Connie Cornett**
  - i. November 20<sup>th</sup> 7:00 – 8:30am
  - ii. Coffee & Donuts from Dunkin
  - iii. Ordered juice from school cafeteria

**8. Unfinished Business**

- **Fun Run Allocation of Proceeds – Jackie Schlotterbeck**
  - i. We are waiting to hear back from KY PTA on whether we can spend money on “teacher workstations”
  - ii. We are also looking into getting the Chromebooks and Ipads to 2:1 ratio
- **Project Lead the Way – Dr. Castleman/Ken Hobbs**
  - i. This program is a new grant for Kenton County Elementary Schools this year, but has been implemented in the middle and high schools
  - ii. Science Based Curriculum
    - 1. Biomedical
    - 2. Chemical Engineering
    - 3. Computer Science
    - 4. Physical Science
  - iii. Problem solving, creativity and collaboration – 4 modules/grade
- **Calendar of Events/Activities – Jackie Schlotterbeck**
  - i. Mentioned all events for the month of November
  - ii. Veteran’s Day, La Rosa’s Night, Donuts with Dad, Color Me Mine
- **Square for Banking – Natalie Linstruth**
  - i. Natalie revisited using Square for purchases throughout the year for collecting funds.

**Natalie motioned that we approve to start using Square to collect funds. Seconded by Aimee Brown. Motion passed unanimously by show of hands. (see Motion #2)**

**9. Next Meetings**

- General Membership Meeting – December 3<sup>rd</sup>
- Board Meeting TBD

**10. Adjournment: Tiffany Strah made a motion, seconded by Beth Wise to adjourn the meeting. The motion was passed unanimously.**

**Respectfully Submitted by Jackie Schlotterbeck**