

**R C Hinsdale Elementary  
SBDM Special Council Meeting  
November 21, 2019  
4:00 pm  
Conference Room**

i. Roll Call

- a. Tricia Kiefer -Teacher      Lauren Cottengim -Teacher
- b. Emily Harmon - Absent      Michelle Greene -Teacher
- c. Angie Smith - Parent      Gina Powers - Absent
- d. Adrian Cabrera - Absent
- e. Dr. Angela Castleman - Principal
- f. Kyle Chevalier - Recording Secretary

ii. Opening Business

- a. Agenda - A motion to approve the agenda was made by Tricia Kiefer and Angie Smith gave the second.
- b. November Meeting Minutes - Tricia Kiefer gave the first motion to approve and Angie Smith gave the second.
- c. Good News N/A
- d. Public Comment - N/A

iii. School Improvement Planning Report - No actions taken. Consensus was reached.

iv. Budget Report - No actions taken. Consensus was reached.

v. Program Review Reports - No actions taken. Consensus was reached.

vi. Other Committee Reports - No actions taken. Consensus was reached.

vii. Bylaw or Policy Report or Review

- a. Writing Policy - Second Read - The writing policy was reviewed. Tricia Kiefer gave the first motion to approve and Angie Smith gave the second. Consensus was reached.

viii. New Business

- a. Drama Club Fee - No actions taken.

ix. Adjournment

Tricia Kiefer gave the first motion to adjourn and Angie Smith gave the second. Consensus was reached.