

## Simon Kenton High School Request for Transcript

School Records can only be released upon the request of: parents/guardians, while their child is in high school or until they reach 18 years of age, current students, and previous students of Simon Kenton.

**The following student information is needed in order to release transcripts:**

(MAIDEN NAME)	OR	Last Name	OR	First Name	Middle Name
Year of Graduation	OR	Date of Withdrawal	OR	Date of Birth	
Number of Copies Requesting	OR	Home Phone Number	OR	Work Phone Number	Other Number
Name of Individual Requesting the Transcript					
Parent/Guardian Signature	OR	Date	OR	Student/Alumni Signature	Date

**Name/Organization and Address Where the Transcript(s) Should Be Sent:**

	DATE MAILED:
	DATE PICKED UP:

**RETURN REQUESTS TO:** Simon Kenton High School  
11132 Madison Pike  
Independence, KY 41051

Attention: Jeanne Cooper  
Phone: 859-960-0225  
Fax to: (859) 363-4198

(revised: 2/27/17)